

SOUTH COUNTY DISTRICT

CATHOLIC YOUTH COUNCIL

POLICY BOOK

Revised: October 2012

SOUTH COUNTY CYC POLICY BOOK

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COMMUNICATION

1.1 ADDRESSES

All correspondence directed to any member of the Executive Board of the South County CYC District should go to:

By Mail

South County CYC
P.O. Box 6931
St. Louis, MO 63123

By Fax

314-842-5519

By E-Mail

southcountycyc@cycstl.net

or the email listed on the web site for the appropriate sport

Web Site

www.cycstlscnty.net

SOUTH COUNTY CYC POLICY BOOK

MEETINGS

2.1 MEMBERSHIP

The South County District CYC Board of Control shall consist of the District Executive Board and a representative from each of the Catholic Parishes located within the boundaries of the South County CYC District.

The South County CYC Executive Board consists of the District Chairperson, District Vice-Chairperson, District Secretary, District Treasurer, District Hearing Board Chairperson, Spiritual Moderator and the various District Sports Chairpersons.

An Associate Member is any other religious based organization participating in the South County CYC District program.

2.2 QUORUM

A Quorum is established when two-thirds of the Board of Control members in good standing are present at the time of roll call at any given meeting.

2.3 VOTING PRIVILEGE

The members of the District Executive Board and the Board of Control Representative (or their designee) from each parish in good standing are entitled to vote on all items brought to the District Board of Control. A simple majority of the members eligible to vote, present at the time of roll call, is necessary to render a valid decision on all items, except where otherwise noted in other areas of this policy book. A participating parish must be in good standing in order to vote on any given Board of Control proposal. To be in good standing, a parish representative must have attended two (2) of the last three (3) previous meetings.

The Spiritual Moderator, Sport Vice-Chairpersons (except in the absence of the Sports Chairperson) and Ex-Officio members are not eligible to vote on district items, but are members who add their knowledge and experience.

Associate Members of the District Board of Control will not have voting privileges.

At the discretion of the District Chairperson, votes taken at the Board of Control meeting concerning District matters may be by a secret ballot.

SOUTH COUNTY CYC POLICY BOOK

MEETINGS (con't.)

2.4 POLICY CHANGES

Items may be added, changed, and/or deleted from this policy book at the discretion of, or as directed by, the District Chairperson for the betterment of the District, without the need of Board Approval.

Other than District Chair Discretion, the following steps must be completed in order to revise existing policy:

1) Requests for change(s) must be submitted in writing on parish/association letterhead to the South County CYC District Chairperson at least 72 hours prior to any Board of Control meeting in order to be included in the agenda to be discussed.

2) All requested change(s) must be signed by the head of the Parish Athletic Association/Commission, or the Board of Control representative of the parish program submitting the proposal.

3) All submitted change(s) will be read to the membership present at three (3) consecutive meetings.

4) Voting on the proposed change(s) submitted will take place at the meeting of its third reading, provided that a quorum is present.

SOUTH COUNTY CYC POLICY BOOK

REPORTS/FORMS

3.1 LISTING

The following is a list of reports and forms used to administer the policies of the Catholic Youth Council in the South County CYC District. An explanation and an example of each form are behind the 'sample tab' in this policy book.

1. Parish Personnel - list of the pastor, principals, association officers and sport lay directors and/or assistants from each participating parish/association.
2. No Show - to report a team that did not appear for a scheduled game.
3. Compliment/Complaint - to report to the District any positive or negative comments concerning what took place at any game or site.
4. Official's Data Sheet - information required of those wishing to be game officials.
5. Official's Report - method for a game official to inform the District of an incident that occurred at a site where a yellow (warning) or red card (ejection) was issued.
6. Reassignment - used to request a player's participation with a different parish or association than the one which the player is a member of, or where they attend the full time school or PSR program, and to be authorized by the Sport Chair.
7. Family Move - used to allow a player's participation for a prior parish/association if the family or participant has moved within the prior year.
8. Game Card/Sheet - report of players, scores, officials, site, time, league, etc. This item is the official record of a game/match that took place.
9. Rescheduling Request - used for submitting a request to the District, prior to scheduling, of any dates on which a particular team may not be able to participate.
10. Roster - official listing of all players, coaches and manager for the specific team with their personal information.
11. Supplemental Roster - method of adding, deleting, or changing any information on an approved roster.
12. Spirit of St. Louis Candidate - used to nominate a player as a candidate to be a Spirit of St. Louis representative from the District.
13. Spirit of St. Louis Roster - listing of players on the District Spirit of St. Louis team(s).
14. Coach / Roster Authorization - form for a parish to provide confirmation that Archdiocesan Child Protection requirements have been fulfilled for managers and coaches of that particular parish.

SOUTH COUNTY CYC POLICY BOOK

PARISHES / SITES

4.1 CONSTITUTIONS / BY-LAWS

All parishes/associations participating in the South County District CYC sports program will provide a copy of their constitution and/or by-laws governing the program. This document will be reviewed for conformance with the Archdiocesan CYC Constitution and the South County CYC District Policies. It will also be used to answer questions received concerning Parish/Association policies.

4.2 PENALTIES

Any parish/association not following policies contained in this policy book, or in the Archdiocesan Constitution, may be placed on probation and/or lose games at their site.

4.3 SITE PERSON IN CHARGE

The Site Person in Charge is the individual who is in charge of the field or gym for that given day. This person should be visible to, and available to, the game officials as the need arises. When a CYC approved sporting event is taking place at a parish/association run site, the person in charge for that day/night should have their name posted at the concession stand or other prominent place. This is to advise the officials or anyone else in attendance of who is in charge of the site for that sporting event, and is the individual who should be contacted if assistance is required. This person is the representative of their parish/association and should make decisions regarding control of the facilities. It would be beneficial that this person in charge is able to walk around between and/or during all games/matches being played at their site. If this person sees something that is harmful or dangerous, it is up to them to correct the situation. They do NOT have the authority to overrule game officials regarding rules of the game/match, but should assist in determining the safety of the site and possible suspension of the games or matches if necessary.

The site manager is responsible for:

1. Having the site properly marked and equipment in its proper place in order to begin at the scheduled start time.
2. Making the decision if the site is to be closed because of inclement weather or unplayable conditions prior to the start of the game/match.
3. Place a message on the recorder/voice mail, and update the District Web Site Field Availability, at least one and one-half (1-1/2) hours (preferably) prior to the first scheduled game/match for that day.
4. Gather all game cards/sheets for the games/matches played at their site through Sunday of each week. These game cards/sheets must be postmarked by the following Wednesday, or delivered to a designated spot.
5. Provide for payment to traveling officials after each game/match at their site (or designate someone in their absence).

SOUTH COUNTY CYC POLICY BOOK

PARISHES / SITES (con't.)

All parishes/associations are responsible for ensuring their site (field and/or gym) is ready to play the first game/match of the day at its scheduled start time. This includes proper nets, corner flags, and lines chalked in soccer; pitcher's rubber and bases properly secured and at the proper distances, and lines chalked in baseball and softball; proper nets at the correct heights and scorers table in place for basketball and volleyball.

The game officials are not required to get the site ready for playing. The start time of the scheduled game/match should not be jeopardized because the site is not ready for play. If the site is not ready for play at the scheduled start time, the game/match official has the right to suspend the game/match, and have it rescheduled by the respective sports league coordinator.

If it is the parish's/association's request to have officials prepare the site for play, then the official(s) MUST be notified when they are scheduled to officiate at the site.

4.4 HEAD OFFICIAL

The Parish Head Official should be an individual who has passed the official's test and has attended an official's clinic for the respective sport in question. The younger officials should be able to go to the parish head official when they need an answer to a question concerning, or clarification of, a ruling or a law of the game. If the parish/association does not have an individual meeting the head official requirements, or the head official cannot answer the question, he/she should go to the District Head Official for that sport and request an interpretation so he/she can get an answer to the question

This person may schedule officials for the games but he/she must insure that only qualified officials (those officials who have met the requirements of the District) are used for games/matches at his/her site.

SOUTH COUNTY CYC POLICY BOOK

PARISHES / SITES (con't.)

4.5 VOICE MAIL / RECORDER / WEB SITE

The district voice mail system and the web site (www.cycstlscnty.net) should be used to notify managers of your site's status (open or closed). We should all be aware of the weather conditions in the area where the teams scheduled are coming from. When the weather could cause doubts as to the status of games/matches being played at the site, a message should be placed on the web site and the recorder at least one and one-half (1-1/2) hours (preferably earlier) prior to the first scheduled game/match of the day.

The message on the voice mail/recorder should include the date, the day of the week, the time the message was placed, and the field status. If you have more than one field, always start your message with the field(s) that is (are) playable before stating which ones are closed.

This message on the voice mail/recorder should be changed at the end of the day and replaced with a new one if the fields are still closed or with one that states the fields are playable. The web site will automatically revert to "open" at midnight each day.

SOUTH COUNTY CYC POLICY BOOK

GAMES

5.1 PLAYING TIME

All players participating in a sporting event must play the minimum required time as set forth in the current CYC Constitution or a sport rulebook. It is the parish's/association's responsibility to discipline those individuals that do not adhere to this policy. The District also reserves the right to discipline the individuals.

5.2 ID / ROSTER CHECKS

Photo ID cards are required for any manager, coach or player in the South County District CYC athletic program. For managers and coaches, a Coaching Concepts card may be used in place of the traditional CYC photo ID card. High School level players may substitute an official government issued photo ID or a school photo ID card in place of the traditional CYC photo ID card.

ID Cards and Rosters will be checked at the start of each sport season, and at any additional times as designated by the Sport Chair. This must be done prior to the start of each contest. ID and roster checks may also be requested by:

- A) Either manager, however the request is to be honored only if requested prior to the start of the game/match.
- B) Any South County CYC Executive Board member or designee.

ID Cards and rosters will be checked at all District tiebreaker and playoff games/matches. Managers and/or coaches without a valid ID card, or if not listed on the approved roster, will not be allowed to participate in District playoff games.

ID Cards are checked for their expiration date, the birth date against the official roster, and picture against the player. Any individual on the team's bench (coaching) area must have a valid CYC ID card and be on the roster or a supplemental (exceptions: any religious and scorekeepers).

5.3 DETERMINATION OF LEAGUE WINNERS

Total points will determine a league winner in all sports:

- Two points will be awarded for a victory (Currently 3 points for Soccer)
- One point will be awarded for a tie
- Zero points will be awarded for a loss

SOUTH COUNTY CYC POLICY BOOK

GAMES (con't.)

5.4 RESCHEDULING

RAIN OUTS

The league coordinator will reschedule all scheduled league games/matches which have been postponed due to weather. Managers of teams involved should submit available site(s) and times for consideration to the league coordinator. The game does not have to be rescheduled at the original site, but it is preferable.

PRE-PLAYS

A pre-play is any game/match needing to be rescheduled according to the guidelines received from the Archdiocesan CYC Office. An approved pre-play will be scheduled by the league coordinator, or it may be considered a double forfeit. Pre-played games are only for teams having players on their official roster that are directly involved in said event (i.e. not siblings). All games/matches must be pre-played at least seven (7) days prior to the original scheduled game/match. An exception to the seven-day pre-play requirement will be granted at the beginning of the season.

Parishes must submit a Rescheduling Request form to the District with the dates of all possible conflicts prior to scheduling. After the sport's scheduling date, a \$75.00 Reschedule fee, from the team's Parish Athletic Association, is required for each reschedule that is requested. The fee is to be sent to the District Sport Chair with the Rescheduling Request Form. The District Chair can waive this fee due to extenuating circumstances.

The activities that would be approved for rescheduling are, but not limited to:

1. District and Archdiocesan wide Boy and Girl Scout activities
2. Parish wide events (Homecomings, picnics, trivia, auctions, etc.)
3. Catholic School Graduation and related activities
4. Confirmation and related activities
5. First Communion and related activities
6. Retreats for Catholic grade schools
7. Bellarmine Speech meets, if requested
8. High School Visitation day for 8th graders
9. Select/Club volleyball tryout weekend
(volleyball games only if prior to scheduling)

CLOSURE OF PARISH/ASSOCIATION FACILITIES

Date and time of published closures must be noted on the Field Availability Form and submitted to the appropriate Sport Chairperson at the time requested for such information. A pastor may submit a request, on parish letterhead, for no games/matches to be scheduled at the indicated facility and that no parish/association teams be scheduled for games/matches that day.

SOUTH COUNTY CYC POLICY BOOK

HEARING BOARD

6.1 MISCONDUCT REPORTS

Any official, player, coach, or manager that has an official's report filed on them because of an ejection is **NOT** eligible to participate in any CYC scheduled or rescheduled league game, or CYC sanctioned tournament game until the incident is completely resolved through the District Hearing process.

Refusal by any manager/coach to sign the game card/sheet after any game/match **WILL** result in an automatic one (1) game suspension.

6.2 HEARING BOARD POLICY

The manager of a team that has a player, coach or manager ejected from a CYC league or tournament game/match must notify that parish/association sport lay director. The sport lay director will notify the Hearing Board Chairperson of the incident. Upon review of the official's report of the incident, the Hearing Board Chairperson will notify the sport lay director or parish/association representative of the preliminary decision. If the individual disciplined does not agree with the preliminary decision, they may request a Formal Hearing Board, provided the request is received within four (4) calendar days of notification of the preliminary decision. The parish/association sport lay director or parish/association representative must notify the Hearing Board Chairperson of this request and include the date that the disciplined individual was notified of the preliminary decision. A valid CYC ID card must be presented to the Formal Hearing Board unless it was taken by the game official who ejected the individual. (The person remains suspended until completion of the Formal Hearing Board process).

6.3 DISTRICT PLAYOFF HEARING

During District playoffs, the Sport Chairperson and/or the Hearing Board Chairperson may form a committee from the District Executive Board or respective sport Division Coordinators prior to the next scheduled playoff game to render a decision required from the Hearing Board.

SOUTH COUNTY CYC POLICY BOOK

HEARING BOARD (con't.)

6.4 HEARING BOARD APPEALS

An appeal of a Formal Hearing Board decision must be submitted to the South County CYC District Chairperson in writing. The request must include the date that the individual was notified of the Formal Hearing Board decision, be signed by the Parish Athletic Association/Commission chairperson or the Parish Board of Control Representative, and be received or postmarked within four (4) calendar days of notification of the Formal Hearing Board decision. This appeal must follow the guidelines set forth in the Official Archdiocesan CYC Constitution.

Any member who served on the Formal Hearing Board, which rendered the decision, will not be eligible to vote on the appeal brought to the District Board of Control. A seventy-five percent (75%) majority of the eligible members present at time of roll call is required to overturn a decision of the Hearing Board. No quorum is necessary for Hearing Board appeals.

6.5 RULE INFRACTIONS PROTEST

Any protest received concerning a rule infraction is to be reviewed by the respective Sport Chairperson and Hearing Board Chairperson. If the protest is found to be irrelevant in regard to the outcome of the game/match, the protest will not be upheld. If the protest is upheld, the protest fee will be returned. If the protest is not upheld, the protest fee will not be returned.

SOUTH COUNTY CYC POLICY BOOK

FEES

7.1 REGISTRATION

Open teams are placed in an Open League whenever possible. If not enough Open teams register to form a separate league, Open teams are placed in the #1 Closed league. However, Parishes/Associations may request that certain Open teams be placed in a lower designated league, provided they offer satisfactory reasons to the Sport Chairperson, and the teams involved accept an "Open, Non-Compete" status, which relinquishes their rights to league championships and participation in any District or Archdiocesan playoffs.

All team applications, tally sheets and team fees must be received by the District on or before the published date, and at a time and place specified by the appropriate Sport Chairperson, within the guidelines of the following schedule:

<u>SPORT</u>	<u>APPLICATION DUE DATE</u>
Baseball & Softball	March 1 st
Soccer & Volleyball	July 15th
Basketball	November 1 st

Season Scheduling Date - this date will be fourteen (14) days after the application due date.

7.2 LATE FEE

A late fee of \$75.00 will be assessed if the application is not filed by the application due date established for each sport. The late fee will be assessed per the following:

1. A new team submitted will be assessed the late fee plus the appropriate registration fee.
2. Any team that changes their grade division, open/closed status, or any application that is found to be improperly completed will be assessed the late fee (registration fee already paid).
3. The registration fee minus the \$75.00 late fee will be refunded for any team dropped prior to the scheduling date.

SOUTH COUNTY CYC POLICY BOOK

FEES (con't.)

7.3 PENALTY FEE

After the scheduling date, a Late Fee and a Penalty Fee (the Penalty Fee is equal to 50% of the regular registration fee) will be applied in the following manner:

1. Any new team submitted after the scheduling date will be assessed the Late Fee and the Penalty Fee, in addition to the appropriate registration fee.
2. Any team that changes their grade division, open or closed status, or has an application that is found to be improperly completed, will be assessed the Penalty Fee and the Late Fee (registration fee already paid).
3. The regular registration fee, minus the current Penalty Fee and Late Fee, will be refunded for any team dropped after the scheduling date.

NOTE 1: Once the league schedules are distributed to the managers, no changes can be made relative to the status of any given team. (See Note 2)

NOTE 2: After the schedules have been distributed to the Managers, if a Parish or the District determines that an Open player is on a Closed team, that team will have the following options:

- i. Drop the open player(s) on a supplemental roster.
- ii. Play as scheduled with the open player(s), but relinquish the team's right to league championships and participation in District and/or Archdiocesan playoffs (Non-Compete classification).

Games for the prior thirty (30) days will be forfeited, and the offending player(s) will be suspended.

7.4 NO SHOW FEE

A no show fee \$75.00 may be assessed against any team that does not have a coach, with a signed game card/sheet and at least one player in uniform, at the site of their scheduled or rescheduled game/match by the end of the grace period.

7.5 RESCHEDULE FEE

A fee of \$75.00 per request will be assessed against any team that requests a game/match to be rescheduled after a Sport's scheduling date. This fee may be waived by the District Chair due to extenuating circumstances. (See Section 5.4)

SOUTH COUNTY CYC POLICY BOOK

OFFICIALS

8.1 OFFICIAL'S DATA

It is the responsibility of each parish to designate an individual to notify all persons interested in officiating/scorekeeping/timekeeping, of the date, time and place that a District official's test and Data Sheet may be acquired, and the time and place that they must be returned.

8.2 NEPOTISM

It is highly recommended that all officials refrain from officiating any District sanctioned game/match in which a member of their immediate family is participating (i.e. playing, coaching, or managing).

8.3 AGE

Game officials in any sport must be at least 13 years of age, and timekeepers or scorekeepers at least 12 years of age, prior to the cutoff date listed below for each sport season in which they wish to officiate:

<u>SPORT</u>	<u>CUTOFF DATE</u>
Basketball	January 1 st
Baseball & Softball	April 1 st
Soccer & Volleyball	September 1 st

Basketball, Baseball, & Softball game officials must be:

- 13 years old to officiate Bantam (3rd and 4th grade) games
- 14 years old to officiate Midget and Crusader (5th and 6th grade) games
- 15 years old to officiate Cadet (7th grade) games
- 16 years old to officiate Intermediate and Parochial (8th grade) games
- 18 years old to officiate Juvenile (9th and 10th grade) games
- 21 years old to officiate Junior (11th and 12th grade) games

Volleyball game UP officials must be:

- 13 years old to officiate Bantam (3rd and 4th grade) games
- 14 years old to officiate Midget and Crusader (5th and 6th grade) games
- 15 years old to officiate Cadet (7th grade) games
- 16 years old to officiate Intermediate and Parochial (8th grade) games
- 18 years old to officiate Juvenile (9th and 10th grade) games
- 21 years old to officiate Junior (11th and 12th grade) games

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OFFICIALS (con't.)

Volleyball game DOWN officials must be:

- 13 years old to officiate Bantam (3rd and 4th grade) games
- 13 years old to officiate Midget and Crusader (5th and 6th grade) games
- 14 years old to officiate Cadet (7th grade) games
- 15 years old to officiate Intermediate and Parochial (8th grade) games
- 17 years old to officiate Juvenile (9th and 10th grade) games
- 19 years old to officiate Junior (11th and 12th grade) games

Soccer game officials must be:

- 13 years old to officiate Atom (1st and 2nd grade) games
- 14 years old to officiate Bantam (3rd and 4th grade) games
- 15 years old to officiate Midget and Crusader (5th and 6th grade) games
- 16 years old to officiate Cadet (7th grade), Intermediate (8th grade), and Parochial games
- 21 years old to officiate Juvenile (9th and 10th grade) games
- 21 years old to officiate Junior (11th and 12th grade) games

8.4 OFFICIALS REIMBURSEMENT

A list of the official's reimbursement schedule will be published and given to each parish/association prior to the start of each season. It is the goal of the district to reimburse the parishes/associations every two (2) weeks.

All traveling officials should be paid the day of the game/match by the facility he/she officiated at.

8.5 SINGLE OFFICIATED GAME

Any game/match where an assigned official was the only game/match official, then that official will be paid a minimum rate of 1 ½ times the normal pay for the facility.

8.6 JEWELRY

Officials are not permitted to wear jewelry while officiating any game/match in the South County CYC. Officials will not be allowed to wear any form of earrings, necklaces, bracelets, etc. The exceptions to this rule will be a watch, a flat wedding band, and/or a medic alert that is taped to the body.

SOUTH COUNTY CYC POLICY BOOK

OFFICIALS (con't.)

8.7 OFFICIALS TEST

All sports will prepare a 50 question test based on the respective sport rulebook and/or supplemental rules. This will be an open book test and the required passing grade is 80% in order to be qualified by the District. Every individual interested in officiating will be given adequate time (approximately 28 days minimum) to submit the test to the sport chairperson or head official.

Everyone interested in officiating must complete a Data Sheet supplied by the District, to be submitted with the official's test prior to the deadline established by that sport.

Parishes/associations should notify out of town students interested in officiating. The answer sheets from students attending out of town colleges/universities may be mailed, emailed or faxed from their college/university directly to the proper location by the deadline established by that sport.

8.8 CLINICS

Anyone interested in being a game/match (field/court) official for any sport in the South County District CYC must also attend a clinic/rules meeting conducted by the District Head Official. A game/match (field/court) official who has been District approved to officiate in that sport for at least three (3) consecutive seasons, will be allowed to attend a shortened version of the rules clinic. An official who qualifies for the shortened version of the clinic and misses a clinic for one (1) year, may then attend a shortened clinic in the next season if they return. If they miss two (2) or more consecutive years, then they must attend the full clinic for the next three (3) consecutive years in order to re-qualify for the shortened clinic.

All answer sheets will be returned to the parish representative, the District Head Official, or the District Sport Chair. Those with a passing grade of 80% or better, and who have attended a clinic for that sport, will receive their 'Official's Number'.

All scorekeepers and timekeepers must:

- 1) Complete a data sheet and
- 2) Attend a clinic/rules meeting in the District.

SOUTH COUNTY CYC POLICY BOOK

OFFICIALS (con't.)

8.9 OFFICIALS DRESS CODE

ALL South County CYC Officials shall adhere to the following dress code:

BASKETBALL

Shirt - Black and White stripes, Majestic A2610 style. Gray shirts are optional.

Note: All game officials must wear the same colored shirt.

Trousers - Black (NO shorts)

Shoes - Black tennis type shoes (white optional)

VOLLEYBALL

Shirt -White Polo style pullover.

Trousers - Black (NO shorts - *exception: non-air-conditioned gyms, during warm weather, may allow shorts to be worn*)

Shoes - Black tennis type shoes (white optional)

BASEBALL & SOFTBALL

Shirt - Short sleeve light blue (navy blue or black are optional).

Note: All game officials must wear the same colored shirt

Trousers/Jeans - Black, dark blue, or gray (NO shorts)

Belt - black (dark color is optional)

Shoes - Black (white optional)

SOCCER

Shirt - Black w/White Pin Stripes (other colors are optional).

Note: All game officials must wear the same colored shirt

Shorts - Black shorts (black sweats are allowed in inclement weather)

Socks - Black knee high (white trim optional)

Note: NO dress socks, and socks must be worn over the calf

Shoes - Black (white optional)

All South County CYC officials must adhere to the above dress code and additionally:

- 1) All shirts must be tucked into the trousers or shorts
- 2) All shirts must have the proper CYC patch on either sleeve or breast pocket
- 3) Ball caps must not have parish name, logo, or abbreviation on them

Parishes with officials not wearing proper attire while officiating are subject to adjustments to their reimbursements.

Note: Official's shirts, with patches, are available from the district at reduced rates. Patches may be purchased from the district to be applied to district approved shirts.

SOUTH COUNTY CYC POLICY BOOK

GAME CARDS

9.1 USAGE

Game cards/sheets are provided by the District for each sport. Only these cards/sheets are to be used for the records of games played. Each card/sheet must be filled in properly and according to the rules of the particular sport being played.

9.2 POLICY

All game cards/sheets for games/matches completed by Sunday night must be postmarked, dropped off, or delivered to the designated point as defined by the sport chairperson by the following Wednesday night. Game cards/sheets not received according to this policy, or game cards/sheets not completed properly, will have adjustments made according to the schedule below.

All game cards/sheets for any game/match must be submitted prior to the start of the Archdiocesan Playoffs for said sport. Any game cards/sheets from the regular season or from the district playoffs received after the start of Archdiocesan playoffs for the said sport will not be reimbursed.

<u>Adjustment</u>	<u>Code</u>	<u>Reason</u>
	A	No adjustment
25%	D	Date of game or match is missing, Official's uniform not per policy
25%	G	Game/match is missing
25%	L	Game card/sheet is received late
100%	M	Officials number is incorrect or missing
25%	N	League number is missing
50%	O	Only 1 game card submitted
25%	P	Parish name is missing on back of card
100%	Q	Official unqualified to do game/match
25%	S	Site of game/match missing
25%	T	Time of game or match is missing
50%	U	Players' uniform numbers and/or names missing
100%	W	Game/match suspended
Reimburse at 150%	X	Single Officiated game

SOUTH COUNTY CYC POLICY BOOK

SPORTS

10.1 SUPPLEMENTAL RULES

Supplemental rules voted on by the respective sports committees must be approved by the District Chairperson prior to being implemented in that sport. The District Chairperson will review each item for its consistency with the Archdiocesan Constitution, District Policy, and any related CYC sports rulebook.

10.2 PAROCHIAL TEAM FORMATION

The intent of the Parochial program is to allow players who attend a Catholic Parish Day School or Catholic Parish School of Religion (PSR), to participate for their Catholic Parish School team in competition against other similarly formed teams. This policy applies to all CYC Sports, if and when a Parochial team is formed for that Sport.

In the South County District, a Parochial team must be formed first from those players who are enrolled in there Catholic Parish Day School or Catholic PSR. The Parochial team must be offered to all eligible players who might, or do, have an interest. After all Parishioners are selected, reassignments will be considered on a need and/or geography basis. A program that conducts tryouts to form a Parochial team will not receive any reassigned “outside players” if any Parishioner who attended the tryout was not selected for the team. A program that uses invitations to form a Parochial team must extend the invitation to all interested students, and if any responders are not selected to participate, the team will not receive any reassignments.

All Parochial tryouts, when held, will be for the Catholic Parish Schools’ own students/players, and are not “open” to other Parish students/players. The tryout, (or invitation), must be published in the Church Bulletin and/or day school and PSR newsletters. An original copy of the published announcement(s) must be submitted to the District. Also, an original tryout sign up or invitation response sheet, written by the attendees or invitees, must be submitted to the District prior to, or at the time of, roster submission. Failure to comply with these requirements will result in the Parochial team being declared ineligible for league championships or participation in District or Archdiocesan playoffs.

Any pool players requesting reassignment in the Parochial Division will be authorized and reassigned to other teams only by the District Sport Chair, or the District Chair.

SOUTH COUNTY CYC POLICY BOOK

SPORTS (cont.)

Individual Parishes may have their own restrictions and/or requirements governing participation in their Parochial program. These restrictions and/or requirements must be published as part of the Parish Athletic Association By-Laws. In some instances, children who are not attending the Catholic Day School or the Catholic PSR, but have participated in that Parish's program for a minimum of the 2 prior consecutive years with the Parish's regular grade team will be allowed to participate with a "non-compete" Parochial League team. A "non-compete" team is not eligible for a League Championships, nor any District or Archdiocesan Playoff games or Championships. The two (2) year minimum playing requirement may be waived by the District Chair for special circumstances.

10.3 ROSTER REASSIGNMENTS

For all sports, rosters may not have more than 25% reassignments, (up to a maximum of 4 reassignments per roster). The maximum number of reassignments to any team may be waived by the District Chair due to extenuating circumstances.